



**Town of Arlington, Massachusetts**  
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## Meeting Minutes 03/21/2007

ARLINGTON FINANCE COMMITTEE  
 MINUTES OF MEETING  
 7:30 PM O'NEILL ROOM COMMUNITY SAFETY BUILDING  
 3/21/07

### ATTENDEES:

McGaffigan*	Fey	Dunn*	O'Neill	Mahoney
DeCoursey	Connors*	Simmons	Bayer*	
Tosti*	Foskett*	Deyst*	Ronan*	
Ferrara	Franclemont*	Jones*	Olsen*	
DuBois	Howard*	Fanning	Carman*	Kneeland*

\* Indicates present

MINUTES of 3/19/07 accepted as amended. Unanimous.

BUD 9 LEGAL: GenGov SubCom (Howard) recommended the budget as requested. The Legal Expense line item could be reduced if the BoS decides not to pursue the CSO issue. VOTED \$433,359 Unanimous

BUD 16 PUBLIC WORKS: PubWks SubCom (Olsen) used a detailed handout to document several changes to the requested budget. These include electricity based on actual contract, trash based on actual tonnage, increase in snow budget, and more realistic budgeting for unfilled positions and overtime. VOTED \$6,655,982 Unanimous

BUD 24 STREET LIGHTING: PubWks SubCom (Olsen) recommended an 8% increase over the requested amount because of the Director's concern that the requested 16% reduction was excessive. VOTED \$409,000 Unanimous.

This budget will be shown under Public Works.

BUD 21a HEALTH & HUMAN SERVICES: LibHumSer SubCom (Franclemont) recommended the budget as requested. VOTED \$253,391 Unanimous,

BUD 21c COA: LibHumSer SubCom (Franclemont) recommended the budget as requested. VOTED \$135,783 Unanimous,

BUD 23 INSURANCE Finances SubCom (McGaffigan), using a handout that detailed the offsets voted under W&S EF on 3/19, recommended the net total of all insurance articles with an increase of 5.28%. VOTED \$15,009,885 Unanimous.

REC EF, RINK EF LibHumSer SubCom (Franclemont) reviewed the unsettled conditions in these enterprise funds. No statement of reserves was provided with the budget request. She believes the new director is dealing well with the problems. There is reason to believe the budgets are not realistic. The Director will be invited to the FinCom mtg on 4/4.

COA TRANS EF: LibHumSer SubCom (Franclemont) made a correction in the salary detail. Also there is disagreement over including the info/referral staffer in this budget. VOTED Rev \$115,248- Exp \$102,777=\$12,471 Unanimous

YOUTH SERVICES EF LibHumSer SubCom (Franclemont) recommended the budget as requested. There was some confusion over the meaning of the revenue line items. VOTED Rev \$325,000-Exp \$538,075=-\$213,075 Unanimous (During this budget discussion & vote the FinCom was chaired by Vice Chair Foskett.)

ART 28 RENTAL RECEIPTS: Discussion of desirability of revolving fund to formalize accounting of the ARB buildings. Pro: Improve transparency. Anti: Reduce budget flexibility. VOTE on motion to support a positive vote by BOS failed 2-10. VOTED no action 10-2.

ART 36 SPED FUND: BOS voted no action. Tosti to investigate

ART 43 ENERGY MANAGER Manager plans a task group to address this need. VOTED no action. Unanimous

ART 48 TOWN CELEBRATIONS: VOTED \$10,667 as requested by Manager Unanimous

ART 50 MISCELLANEOUS: VOTED \$14,055 as requested by Manager Unanimous

ART 53 SEWERS: VOTED \$740,000 as requested by Manager. Unanimous

ART 54 WATER: VOTED \$1,000,000 as requested by Manager. Unanimous

ART 57 TRANSFER OF FUNDS FOR OPEB: VOTED to transfer \$465,223 to Healthcare Stabilization Fund. Unanimous

ART 58 LOCAL OPTION TAXES: No new taxes have been authorized. VOTED no report at this time.

ART 65 TIP FEE STAB FUND VOTED to transfer \$680k to the Public Works budget. Unanimous.

ART 66 CEMETERY: VOTED to transfer \$40k to the Capital Budget & \$150k to the Public Works Budget from Sale of Lots & Graves Fund. Unanimous

ART 67 OVERLAY RESERVE SURPLUS: VOTED to transfer \$500k from the Overlay Reserve Surplus to fund the budget. Unanimous.

ART 68 FISCAL STAB FUND: VOTED to transfer \_\_\_\_\_ to this fund, the amount to depend on how much is available when all other appropriations are voted.

ART 69 FREE CASH: VOTED \$954,736 to be used to fund the budget. Unanimous. This is \$300k less than half the total to make up for overdrawing this amount last year.

ART 72 W&S EP FUND OFFSETS TO HEALTH INSURANCE: The intent of this article has been included in the FinCom recommended budget. VOTED no action. Unanimous

COMMITTEE: No mtg 3/26, 3/28, 4/2. School Infrastructure 4/4, Rink EF& Rec EF 4/4, Education Budget 4/11. All members to review budget report to be distributed by email next week. Carman to provide OPEB article comment. Bayer to provide recycling addendum. All members asked to provide Chair w/ information they would like to have incorporated in the budget books. He will combine & forward to Manager.

RESERVE FUND BALANCE: \$220,000

Peter B Howard Secretary 3/22/07

cc FinCom Members, Selectmen, Town Manager, Comptroller, Library File, Town Web Site FinCom Web Site

#### VOTE SUMMARY – Articles

#	Title	Date Heard	Date Voted	Result Unlisted votes were unanimous
18	Data Processing Department Transfer	2/21	2/21	Jones to draft vote
26	Pension Funding	2/21	2/21	No action
27	Health Care Trust Funds	2/5	2/21	No action
28	Rental Receipts	3/14	3/21	No action 10-2
36	SPED Fund			Tosti to investigate
39	Collective Bargaining	3/14		
40	Future Collective Bargaining	3/14		
41	Positions reclassification			
42	Carbon Bank	2/5		No report
43	Energy manager	2/5,3/14	3/21	No action
45	Capital Budget	3/12	3/12	\$8,360,046
46	Rescind Authority to Borrow	3/12	3/12	No action
47	Minuteman Tech	3/5	3/7	\$3,276,622 12-5
48	Town Celebrations	3/14	3/21	\$10,667
49	Committees & Commissions	3/14,19	3/19	\$16560
50	Miscellaneous	3/14	3/21	\$14,055
51	George St Sidewalk	2/21		Need more info
52	School Facilities Working Group			
53	Sewers	3/14	3/21	\$740,000
54	Water	3/14	3/21	\$1,000,000
55	Liberty Ride	3/12		No report - BoS
56	Pension Adjustments	2/21	2/21	Favorable action

57	Transfer Retiree Health Care Funds	2/21	3/14,21	\$465,223
58	Local Option Taxes	3/21	3/21	No report at this time
59	200 <sup>th</sup> Anniversary Committee	2/21	3/7	\$6200 13-4
61	Town & School Budgets	2/5	3/12	No action
62	Harry Barber Program	3/7	3/7	\$7,500
63	Minuteman Senior Services	3/7	3/7	\$9,818 15-2
64	Revaluation	2/21	2/21	\$325,000
65	Tip Fee Stab Fund	3/21	3/21	\$680,000
66	Cemetery	3/21	3/21	\$190,000
67	Overlay Reserve Surplus	3/21	3/21	\$500,000
68	Stabilization Fund	3/21	3/21	TBD
69	Free Cash	3/21	3/21	\$954,736
72	W&S Health Insurance Offsets	2/5	3/21	No action

## VOTE SUMMARY-Budgets

#	Title	Date Heard	Date Voted	Amount	Vote Unlisted votes were unanimous
1	FinCom	2/26	2/26	\$10,778	15-1
2	Board of Selectmen	2/26	2/26	\$343,723	
3	Town Manager	2/26	2/26	\$432,326	
4	Personnel	3/12	3/12	\$179,228	11-2
5	Comptroller	3/7	3/7	\$830,407	
6	Treasurer	3/5	3/5	\$552,840	13-0-1
7	Postage	3/5	3/5	\$135,160	13-0-1
8	Assessors	2/26	2/26	\$286,221	
9	Legal	2/26	3/21	\$433,359	
10	Town Clerk	2/26	2/26	\$221,957	
11	Registrar of Voters	2/26	2/26	\$61,787	15-1
12	Parking	3/5	3/5	\$90,766	13-0-1
13	Planning	2/26	2/26	\$208,782	
14	Redevelopment Board	2/26	2/26	\$480,777	
15	Zoning Board of Appeals	2/28	2/28	\$22,296	
16	Public Works	3/21	3/21	\$6,655,982	
17a	Community Safety Admin	3/7	3/7	\$343,148	
17b	Police	3/7	3/7	\$5,289,617	
17c	Fire	3/19	3/19	\$4,968,561	
17d	Support	3/12	3/12	\$633,957	
18	Inspections	3/7	3/7	\$328,342	
19	Education				
20	Library	2/26	2/28	\$1,811,090	

21a	Health & Human Services	3/14	3/21	\$253,391	
21b	Veterans	3/12	3/12	\$223,311	
21c	COA	3/21	3/21	\$135,783	
22	Retirement	2/28	2/28	\$6,706,719	
23	Insurance	2/28 3/21	3/21	\$15,009,885	
24	Street Lighting	3/21	3/21	\$409,000	
25	Reserve Fund	2/28	2/28	\$400,000	
W&S	Water & Sewer EF (balanced)	3/19	3/19	\$17,257,955	
Rec		3/21			
Rnk		3/21			
COA	Rev \$115,248, Exp \$102,777	3/21	3/21	\$12,471	
Youth	Rev \$325,000, Exp \$538,075	3/21	3/21	-\$213,075	